



Never satisfied...until you are!



Show Services Shipping Form

Tel. #: 905.565.2095
Fax #: 905.565.5448
Toll Free #: 1.800.476.2095
e-mail: shows@quikx.com

SHOW NAME: _____
EXHIBITOR: _____ CONTACT: _____
ADDRESS: _____ TELEPHONE: _____
CITY: _____ PROV./STATE: _____ PC/ZIP: _____ FAX: _____

NO. OF PIECES: _____ CRATES PALLETS CARTONS
ACTUAL WEIGHT: _____ CUBE WEIGHT: _____ DIMENSIONS: L _____ " W _____ " H _____ "
LINEAR FEET: _____ L _____ " W _____ " H _____ "
EQUIPMENT: POWER TAILGATE IS THIS A RESIDENTIAL PICK-UP? YES NO

ADVANCED RECEIVING

SHIPPED VIA: _____ (Your Carrier) TO QUIK X: _____ (City)

FREIGHT SCHEDULE AND RATE INFORMATION

PICK-UP DATE	ORIGIN	DELIVERY DATE	DESTINATION	WEIGHT	DIM. WT.	RATE	FREIGHT CHARGE

**When cubed weight exceeds actual weight, rates per pound will be based on the cubic dimensions.
All rates are subject to the terms and conditions as published in the applicable Show Tariff.
All rates are based on information supplied by the exhibitor and will not apply if freight volume actually shipped is different from this quote.
Rates do not include accessorial charges, fuel surcharge and applicable taxes.*

Issued by: _____ Date: _____

We hereby accept the above.

Customer's Signature: _____ Date: _____

The credit card information must be completed if a credit account is not established and in good standing.

CREDIT CARD INFORMATION & AUTHORIZATION

VISA MASTERCARD AMERICAN EXPRESS

CUSTOMER NAME: _____ NAME OF CARDHOLDER: _____
CARD NO.: _____ EXPIRY DATE: _____

*I/We hereby authorize Quik X Group of Companies to charge my credit card for payment of all charges incurred by our company.
A copy of all invoices charged to my credit card will be mailed for my records.*

Customer's Signature: _____ Date: _____

Official Carrier Shipping Instruction

Show Services Shipping Form:

1. In the first section, fill in your company, address, contact etc.
2. In the second section, fill in your number of pieces, dimensions of each piece and whether they are pallets, crates or boxes. Indicate if you are in a residential area and would need a power tailgate to lift your shipment into the truck
3. The Advance Receiving section is used only if you are shipping with your own carrier to our dock and then require Quik X to take it into the show. There is a cartage fee for this service. Please note that storage charges will apply on all shipments received more than one week prior to the move-in date.
4. In the "freight schedule and rate information" section, fill in the origin and the destination and leave the other areas blank. We will fill that out with your quote with the information you have provided.
5. Fax this to 905-565-5448 and we will fax it back within 24 hours with an estimate of charges.
6. Sign the acceptance area and fill out the "credit card information & authorization" area and fax it back. If your company has a credit account in good standing, please disregard the credit card information area.
7. One of our Show Services personnel will call you to set up a pick-up date.

Bill of Lading:

1. In the "shipped from" area, write the exact name and address where the shipment is to be picked up, including your phone number.
2. The "shipped from" area will already have the Show and address pre-printed on it.
3. The "bill to" area is for your billing address if it is different from your shipping address.
4. In the "description" area, describe if you are shipping pallets, crates or boxes etc. Fill in the number of pieces, weight and the dimensions of each piece.
5. The "special instructions" area is for your booth number and any special instructions we should know.
6. Sign the area that says "shippers signature" . When the driver comes to pick up your shipment, he will sign and put a tracking number on the bill.

Label:

1. Please use the Quik X label provided.
2. The "ship to" and "ship from" area of the label should have the same information as the "ship to" and "ship from" area of your bill of lading.
3. Fill in the areas for the booth number, the hall or area and the show date.

Packaging:

1. Please ship your goods on a shrink-wrapped pallet or in a crate to ensure safe and accurate handling.
2. Always use new packaging material to wrap your goods. Use sturdy pallets and ensure your crates are in good shape for shipping.

Please call us when you are ready! We're ready when you are!

*Thank you,
Quik X Show Services*